



The Hills Sports High School

56 Best Road, Seven Hills 2147 – PO Box 657, Seven Hills 1730

Ph: 02 9622 7300 – Fax: 02 9831 6190

Principal: Mitchell Struyve

Examination Rules

Exam conditions apply from the time a student enters the exam venue until they leave.

1. **Year 11 and 12** - During the Year 11 and Year 12 exams, students are required to be at school only when they have an exam. At other times they have been granted leave to study at home, and are expected to do so.

Year 10 - During the Year 10 exams, students are required to be at school for the full day. When not sitting for an exam, they are to attend classes as programmed on the Exam Roster, or be in supervised areas of the playground for recess or lunch breaks. SPORT is to be attended as normal.

2. **School uniform must be worn to exams.**
3. Students should plan to arrive at least 10 minutes prior to the start of each exam. Students arriving late to exams will NOT be given extra time.
4. **Students cannot leave before the end of the exam.**
5. Students do not attend roll call. Students are to complete an attendance slip for each exam.
6. Students enter and leave the exam venue **SILENTLY**. They are to sit in alphabetical order or as requested by supervising staff. Students sit facing the front of the venue and must not turn around or look towards other students' papers.
7. Bags, books and notes must be left at the back of the hall or at the front of the room, away from the exam desks.
8. Desks are to be left where they are placed.
9. Students must obey all instructions given by supervising teachers.
10. No student is to communicate in any way with other students for the duration of the exam.
11. Writing pads will be provided and many exam papers will have answer sheets.
12. Borrowing in the exam room is **NOT** permitted. Students are to bring their own equipment and a stapler or clips to attach papers together.
13. Mathematical instruments and calculators will be needed for some Maths and Science exams. Students are to check with their teachers what is required and any restrictions on calculator types.
14. Students do not begin to write until instructed and must cease writing immediately when instructed.



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Examination Rules continued

15. All enquires are to be addressed to the supervising teacher by students raising their hands, however no assistance will be given to answer exam questions.
16. Students absent from exams must provide a doctor's certificate and may be required to sit for a substitute examination on their return to school. Students are to refer to the School Assessment Policy, especially the section on illness/misadventure.
17. Supervised visits to toilets will be permitted where **necessary**.
18. No examination paper or answer booklet is to be taken from the exam venue.
19. Mobile phones, iPods etc are **NOT** to be taken into the exams.

