



# PHASE 1

# RETURNING TO THE HILLS SPORTS HIGH

## STUDENT HANDBOOK Q&A

From Monday, Week 3, Term 2 (11<sup>th</sup> May, 2020) students at The Hills Sports High School will begin returning to school gradually for at least 1 day per week (Year 12 every day) as a part of the NSW Department of Education's "Managed Return to School" Guidelines (see appendix 1).

## Phase 1: Return to School Procedures and Protocols

### What will this look like?

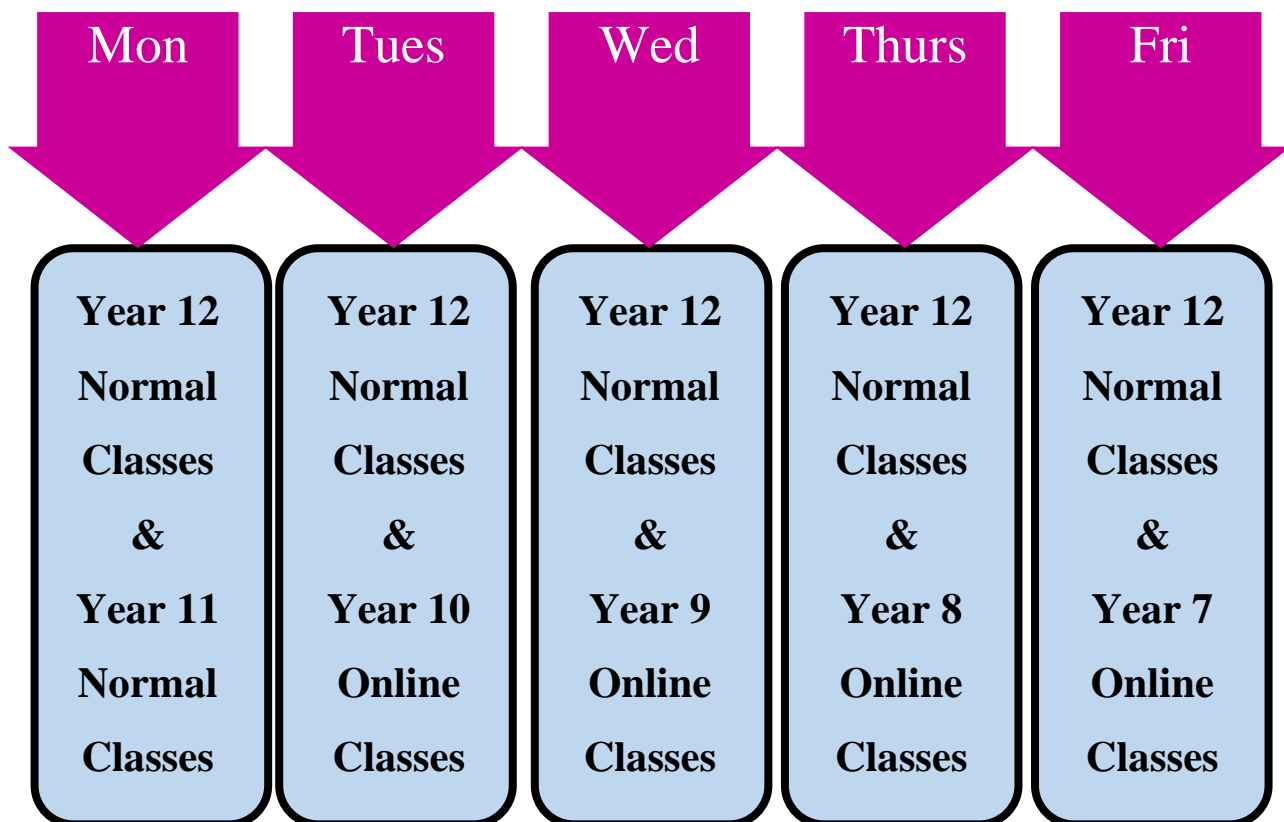
Year 12 students will follow their normal subject timetable for the week. However, rooming may be different.

Year 11 students will follow their normal subject timetable for Mondays with some variation to Period 5 so that each subject appears once on that day. However, rooming may be different.

Years 7-10 students will attend one day per week and will be timetabled to the one room for the entire day. They will work on the same online subjects as per the “Online Learning Timetable for Phase 1”.

The Phase 1 Student Schedule of attendance from 11 May 2020 is as follows:

- Monday - Year 12 + Year 11
- Tuesday - Year 12 + Year 10
- Wednesday - Year 12 + Year 9
- Thursday - Year 12 + Year 8
- Friday - Year 12 + Year 7



*THSHS Phase 1 Model – Effective from 11 May 2020*

### My child is in the Support Unit, what days do they attend?

Each of the Support Unit Classes will run on one day per week

- Tuesday Class 13.2 Mr Thomas
- Wednesday Class 14.2 Mrs Kumar
- Thursday Class 14.1 Ms Saleh



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- Friday      Class 13.1      Mr Maharaj

### What will my lessons look like?

Year 12 and Year 11 and for Support Unit Classes, students will have normal face to face lessons with their class teacher where possible. For Year 7-10, when you attend, you will complete the same unit of work which has been prepared for online learning at home. Teachers will not be creating separate units of work for face to face delivery for Years 7-10.



Classes will be divided into separate rooms depending on the number of students who attend and the size of the room. This is based on a 4sqm per student ratio. Classes might have up to three teachers, so you may not see your regular classroom teacher. Rolls will be marked during all periods and at the beginning of the day at roll call.



Students in Years 7-10 will not be participating in any practical lessons. Students in Year 11 may participate in practical lessons, but this is the classroom teacher's decision. Students in Year 12 will be participating in practical lessons.



Students will be required to line up outside of their classroom and sanitise their hands before entering the room, keeping social distancing rules in place.

TAFE will not be running as normal until further notice – Year 11/12 students will go home instead of to TAFE. Some TAFE courses may be online.

### Will TSP or Sport Sessions be running?

No. These types of lessons and activities have not yet resumed



### What do I need to bring?

You may like to bring some workbooks if working on packages along with pens and physical work package if you use one. Students are also encouraged to bring their own hand sanitiser.



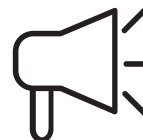
### Are the buses & trains running?

Yes, buses and trains are running. Students need to promote social distancing where possible on buses and trains



### Do I need to attend roll call?

Yes! Roll call will be held in the quad, students will be spread out around the quad and will be given instructions for the day. Roll call time will be used to work out how many students in each class are present. After rolls are marked, you will move to period 1 classes (Year 11 & 12) or to assigned rooms Years 7-10.

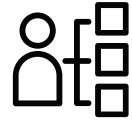


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### What about roll call for seniors?

Year 11 and 12 students who have late starts do not have to attend roll call. They can sign in through the front office 5 minutes before their first period begins. Seniors with a Period 1 class will be attending roll call on the quad.



### Can seniors leave after their last period?

Yes. Seniors can leave after their last timetabled period. They must sign out through the front office before leaving.



### Should I wear my uniform?

Yes. Full school uniform is required. The uniform shop is currently closed. It is starting to get colder, so be prepared.



### Will the canteen be open?

Yes, however, we are not sure how many students will attend, so we cannot guarantee food will be available. So please ensure you pack some food in case.



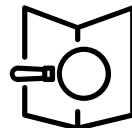
### Will I be able to take my medication at school?

Students who have completed the necessary paperwork will still be able to take their required medication at school. Our First Aid Officer will be present 5 days per week.



### How will I know what rooms to go to?

Year 12/11 will be informed of any room changes at the start of the day. Rooms for all students will be allocated from the quadrangle. For students in Years 7-10, the room given will be the location for the whole day and student will not change classrooms at all.



### What's happening with assessment tasks?

At this stage, all Year 7-11 assessment tasks have been put on hold. All HSC students will be given updated assessment schedules during Week 3 of Term 2. HSC Assessment Tasks will then resume in Term 2 for all subjects. Students completing major works will be supported by teachers.



### I haven't completed my HSC Minimum Standards Testing.

Mr Bernardo will be coordinating this program at school, so don't worry, he will find you!



### Do Year 11 and 12 students still have study periods?

Yes. You cannot leave until your last timetabled period of the day is finished. Study periods will continue for students in Years 11 and 12. Study periods will be supervised in the study room or alternate location. Social distancing will occur as well as the 4sqm per person ratio. Year 12 students can approach teachers to work on major projects during study periods.



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### Can I hand in my work package when I attend?

Yes, work packages with a name clearly labelled on the front can be returned to the front office. Do not return your work package to your teacher.



### What will lunchtime and recess look like?

Limited playground areas will be available. Students will be required to social distance and will receive reminders. Students will not be permitted to share sporting equipment.

As mentioned earlier, the canteen will be open, however food supplies cannot be guaranteed. Students will be required to follow social distancing markings on the ground in the canteen areas.



Students will not be able to use the bubblers except to fill water bottles

### Can I attend if I am unwell?

No. If you are unwell, stay home. If you come to school and are unwell, your parents, carers and emergency contacts will be called to collect you.



### What happens if my family decide it is best for me to stay home?

That's fine. As long as you are engaging in online work or physical work packages, you will be marked as flexible attendance (not absent). Contact the front office to let us know.



### When will school return to normal?

We're not sure how long Phase 1 will continue for, but we will let you know as soon as we can! We are forward planning in preparation for the next phase or to be moved back into Phase 0. See the next page for each phase.





# Phase 1: Return to School Procedures and Protocols

NSW Department of Education

## At all times

- Schools are safe places for students, teachers and staff.
- All students engage with a single unit of work.
- Keep up-to-date with your school's communications to make sure you receive important messages about timetable changes.
- Any identified cases of COVID-19 will continue to be managed in line with health advice, including temporary school closures where necessary.

## Learning from home

Practical resources and guides to support students are available at the department's [Learning from home hub](#).

### PHASE 0

Schools are open for families who need it.

- Families are encouraged to keep their children at home wherever possible, with no student to be turned away.
- Students who attend school are supervised only, not in their regular classes.
- No excursions or inter-school activities.
- Continued enhanced cleaning and hygiene supply arrangements.

#### You can now

- Send your child/children to school one day a week.
- You are encouraged to keep your child at home for the rest of the week wherever possible.
- Check with your school to see which day of the week your child/children should attend.
- Use the school canteen and uniform shop where appropriate hygiene measures are in place.

#### You must continue to

- Follow your school's advice regarding changes to drop off and pick up, including staying in your car when dropping off and picking up your child/children if safe to do so.
- Maintain social distancing by avoiding gathering outside of school gates.
- Make sure your child/children have access to lunch and snacks, noting some canteens may not be operating at this stage.
- Support your child/children to continue learning at home on remote learning days.
- Communicate with your school via email and phone wherever possible.
- Follow the health advice and keep your child/children at home if they are unwell.

### PHASE 1

Students at school at least one day per week.

- Schools have discretion for establishing which group attends on which day, with a preference to group siblings/families together.
- Families who need to send their child to school every day may continue to do so and no child will be turned away.
- Classes are split across different spaces and break times can be staggered.
- No excursions or inter-school activities.
- Continued enhanced cleaning and hygiene supply arrangements.

#### You can now

- Send your child/children to school two days a week.
- You are encouraged to keep your child at home for the rest of the week wherever possible.
- Check with your school to see which two days of the week your child/children should attend.
- Use the school canteen and uniform shop where appropriate hygiene measures are in place.

#### You must continue to

- Follow your school's advice regarding changes to drop off and pick up, including staying in your car when dropping off and picking up your child/children if safe to do so.
- Maintain social distancing by avoiding gathering outside of school gates.
- Make sure your child/children have access to lunch and snacks, noting some canteens may not be operating at this stage.
- Support your child/children to continue learning at home on remote learning days.
- Communicate with your school via email and phone wherever possible.
- Follow the health advice and keep your child/children at home if they are unwell.

### PHASE 2

Students at school at least two days per week.

- Students with increased health risks may continue to learn at home to suit their individual needs.
- Students remain in the same classroom for the day, break times can be staggered to reduce mixing between class groups.
- No excursions or inter-school activities.
- Continued enhanced cleaning and hygiene supply arrangements.

#### You can now

- Send your child/children to school every day.
- Access community services run on school sites, where they are not restricted by Public Health Orders.
- Use the school canteen and uniform shop where appropriate hygiene measures are in place.
- Walk your child/children into and out of school while maintaining social distancing.

#### You must continue to

- Follow your school's advice regarding changes to drop off and pick up, including staying in your car when dropping off and picking up your child/children if safe to do so.
- Maintain social distancing by avoiding gathering outside of school gates.
- Make sure your child/children have access to lunch and snacks, noting some canteens may not be operating at this stage.
- Support your child/children to continue to learn at home if they are required to learn remotely.
- Communicate with your school via email and phone wherever possible.
- Follow the health advice and keep your child/children at home if they are unwell.

### PHASE 3

Students at school five days per week, with social distancing measures.

- Normal school breaks and entry/exit processes will resume.
- Infection control procedures will continue on a school by school basis.
- Communication to staff, students and families regarding NSW Health advice will continue.
- Continued communication to the Early Childhood Education sector regarding NSW Health Advice.

#### You can now

- Send your child/children to school every day.
- Participate in school excursions and inter-school activities.
- Use playground equipment at schools.
- Drop your child/children off at school as you would normally do.
- Participate in school based activities such as volunteering in classes and assemblies.
- Use services that usually operate at your school like canteens and other community run activities.

### PHASE 4

Students at school five days per week, with full school activities.



A managed return to school

Guidelines for families